



YEAR END CLASS
THURSDAY, DECEMBER 8, 2011

Date	Thursday, December 8, 2011
Time	9:00 am – 3:00 pm (CST)
Place	Regional Data Services, Inc. 1260 Arrowhead Court Crown Point, IN 46307 (219) 661-3200
On-Site Half Day	\$100.00 for the First Person \$50.00 for Each Additional Person
On-Site Whole Day	\$200.00 for the First Person \$100.00 for Each Additional Person
Live Stream Webcast (Cost Per Site)	Half Day Session \$100.00 Whole Day Session \$200.00 NOTE: Sites will be issued a User ID and Password for each session registered.
Note: No pre-payments please. RDS will invoice after the sessions.	
Registration Deadline	Friday, December 2, 2011

SCHEDULE

Session	Topic	Speaker	Start Time	End Time
AM	PAYROLL/PERSONNEL (PART 1) Discussions on year end processing and new features affecting next year.	Lynda Jones	9:00 am	10:00 am
	BREAK		10:00 am	10:15 am
	PAYROLL/PERSONNEL (PART 2)	Lynda Jones	10:15 am	11:45 am
	COMPLIMENTARY LUNCH PROVIDED BY RDS		11:45 am	12:30 pm
PM	FINANCIAL YEAR END Discussions on year end processes and new features affecting next year.	Lynda Jones	12:30 pm	2:15 pm
	BREAK		2:15 pm	2:30 pm
	WAREHOUSE YEAR END Discussions on year end processing.	Lynda Jones	2:30 pm	3:00 pm